

CASE STUDY:

AVOX

Avox Systems is a US-based Zodiac Aerospace company specializing in aerospace systems and equipment for commercial, regional and business aircraft, as well as helicopters and space applications. Its main areas of expertise are comfort and conditions onboard aircraft, onboard systems and safety both in-flight and on the ground. Avox currently does business in over 20 countries around the world, and has over 30,000 employees.

THE PROBLEM

Avox was struggling to process paper-based Accounts Payable billing. Like many AP departments, Avox had a high volume of AP documents that included invoices, purchase orders, credit card statement and receipts. Not only did they have hundreds of thousands of AP documents stored away in boxes, but the company had a weekly AP document intake that numbered in the thousands. This made document retrieval both labor intensive and time consuming. With such a high inflow of AP Documents, Avox needed a business process outsourcing solution that would streamline their AP department, centralizing their countless documents.

THE SOLUTION

InStream first digitally scanned all of Avox's AP documents to make them searchable and easily accessible for AP employees. There were 12 boxes of Purchase Orders and Credit Card statements alone, totaling 48,000 images going back 5 years. InStream burned the images onto DVDs and indexed them by year, vendor name and purchase order. InStream has so far converted over 252 boxes containing over 300,000 images of receipts. Receipts were also burned onto DVDs and were made searchable as PDFs. These receipts were thoroughly indexed by part number, revision number, supplier name, packing slip number and "REG". Avox's old receiving documents were contained in 20 boxes and consisted of 86,000 images. The old receiving documents were also burned to a DVD and made searchable as PDFs.

InStream then implemented MetaStor, a cloud-based enterprise management system that allows over 150 staff to quickly retrieve, route and manage documents using internet browsers and mobile devices. MetaStor allows for multi-channel integration and straight-through processing and is the perfect solution for a company like Avox that deals with a large amount of documents.

THE RESULTS

In working with InStream, Avox was ultimately able to streamline their AP department, gaining renewed efficiency. AP documents that previously needed to be filed, are now searchable on any digital device. These easy-to-find, digitized documents are saving Avox valuable time and money. With MetaStor, Avox greatly reduces the need for paper, storage and printing expenses. Additionally, Avox's AP employees save a significant amount of time, as they no longer need to waste time filing AP documents. InStream will continue to pick up boxes twice a week from both of Avox's plants, and then at the end of the week the documents in the boxes will be uploaded into MetaStor through image capture. After working with InStream, Avox was able to save time and money, while gaining improved productivity and AP workflow efficiency.



High volume of
AP documents



Digitally scanned
AP documents



MetaStor allowed
straight-through
processing



Reduced printing
expenses



Improved AP
workflow efficiency