

InStream Solutions Designed for Your Business



For Government

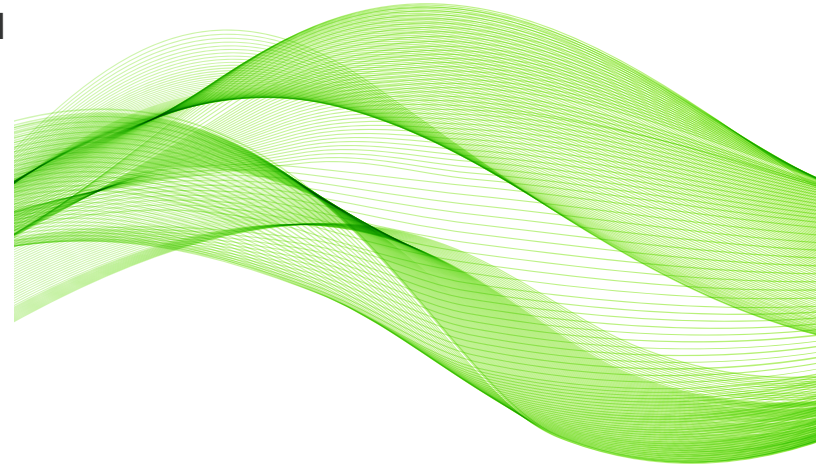
WHY ADD INSTREAM TO YOUR TEAM

Government entities are charged with hosting large quantities of vital documents for their constituents. Permanent, active, and public records have long compliance timelines and require heightened levels of security. At InStream, we strive to provide efficient methods of document management and streamlined workflow through hardware and software installation. We work through the varying departmental needs of local and county governments to deliver optimized solutions.



FOCUS ON WHAT MATTERS MOST

Allow InStream to optimize your current software and maximize its potential within your organization. Our team is available to support you through the processes of understanding available options and presenting you with systems that meet your exact needs. We will offload tedious management and administrative tasks, so you can focus on serving your customers.



MAXIMIZE WORKFLOW EFFICIENCY

Maximize efficiency within your organization by creating a workflow system with InStream using our experts and the power of automation.

INSTREAM HAS:

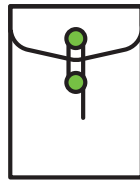
- > Decades of combined experience in the automation and advanced capture industry.
- > Experts across all fields who are ready to help you automate processes and improve workflow.
- > Striven to provide the best customer experience for each of our clients.
- > Employees nationwide who provide comprehensive services across the United States.

InStream works with government entities to improve workflow and records management to free up time and resources. Our team assists with optimizing solutions, so you have the power to better serve your constituents.



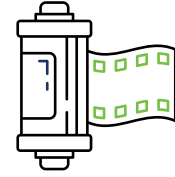
eForms

Simplify the job application and onboarding process with the use of eForms. Collect and analyze your data without the hassle of going through multiple actions. eForms will collect submissions and send them directly to the next participant in the workflow.



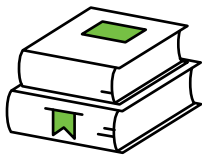
Virtual Mailroom

Mail submitted virtually has the power to be sent throughout your organization without the threat of the loss of the physical copy. After the digitization of paper mail, multiple departments can have access to digital mail sent through alternate channels.



Microfilm Conversion

Generations of essential and historic documents are stored on microfilm. These include board minutes, mortgages, and deeds. The transition of microfilm to a new, digital solution ensures a permanent location to house these document that is easily retrievable and communicable within your organization.



Document Management & Cloud- Based Solutions

Permanent record storage takes an extensive amount of resources to store safely. The space these documents take up require electricity and energy to store which could be used alternately after the digitization process. Cloud-based document management allots reliable storage without taking up physical space, freeing funds to reallocate to other departments.



Document Scanning & Conversion

If you are planning to go paperless or digitize, Scan-to-Zero is the solution for you. InStream will automate the scanning and digitizing process for all of your paper documents. Utilizing a customized document management system will reduce the amount of paper hosted in your facilities. All the paper from your organization will be removed and scanned it into a secure cloud and kept in a physical location to meet record retention requirements.



Robotic Process Automation

Robotic Process Automation(RPA) has the power to ease the workload of your team, helping them to focus on tasks that benefit your constituents. RPA completes mundane tasks such as data collection, financial analysis, and form processing. This software will work within various sectors of the government, including HR, financial, clerks offices, and purchasing.

READY TO EXPLORE SOLUTIONS? REQUEST A FREE CONSULTATION.